

## **BULKINGTON PARISH COUNCIL**

Clerk: Mrs F A Price 1 The Croft Urchfont Devizes SN10 4RT

**DRAFT**

Minutes of the Parish Council Meeting  
held in the Village Hall at 7.30 pm  
Wednesday 20 September 2017

Present: Cllr Mrs A Read in the Chair

Cllrs I Pendlebery and Mrs K Lock

Cllr J Seed – Wiltshire Council

Clerk Mrs F A Price

No member of the public present so no **OPEN FORUM**

at 7.35 the Chairman opened the Meeting and asked Cllr Seed to speak before going on to the **Agenda**

Cllr Seed asked Cllr Pendlebery to liaise with Mr Ogilvie on the problem of surface water on roads

in the autumn and winter – Cllr Pendlebery said that he hoped to sort it out with Renate of Highways, but Cllr Seed will be in touch as he is Council Member for flooding etc, and he suggested Highways Engineer Andy Cadwallader could help.

- Cllr Mrs Lock has a copy of Cllr Bennett's latest Footpath Report – Cllr Seed will chase it up and if necessary follow up any points raised.
- Cllr Pendlebery asked about the warning sign at the bridge on the road to Keevil – Cllr Seed said to take this up with the Melksham Community Area Transport Group and gave him contact details.
- Benches on Mill Lane need repair, likely to be costly – Chairman will contact Philip and Olly Coles. Cllr Seed suggested applying - in the name of "Friends of Bulkington" for example - for a grant from the Melksham Area Board, Community Engagement, through Rhys Schell. The Area Board could also help with a proper map to display – contact Paul Millard.
- Cllr Mrs Lock asked about the damaged kerb at the turn into Northfields – details to Cllr Seed.
- Overhanging hedges – Cllr Westmacott to report on progress.
- Defibrillator – problem of an easily accessible site. Cllr Seed suggested outside the pub, adding that the Area Board can help – ask Rhys Schell.

1. **Apologies for Absence** Received and accepted from Cllrs Bennett and Westmacott

1. 2. **Declarations of Interest, Dispensations:** Cllr Mrs Read for Village Hall

3. **Cllr Vacancies** – Cllr Seed suggested contacting the Coles family as part of attempts to recruit, and all agreed that the Clerk should talk to Helen Breach and Gill Breach, both of whom have served before and have adult children who might be interested. All Cllrs to ask around all their contacts.

Cllr Seed pointed out that Cllr Bowen can remain a Cllr until the expiry of the current term of office.

4. **Minutes of 19<sup>th</sup> July** Accepted as a true record and signed by the Chairman, with 1 correction :

Item 5 c : The Parish Council wishes to thank the farmers Mr Breach and Mr Elliott for their work on footpaths crossing their land, and Mr Kerslake for clearing the path near his house.

1. **Reports, Correspondence:** mostly dealt with above

- i The Clerk is concerned about the Fireworks in November – who is in charge ?

In particular she needs details to arrange Insurance. First she will contact WALC who arrange the PC's general policy, and if they raise problems she agreed that NFU would be a likely provider.

She will try to get in touch with Phil Bowen – and possibly Clare Crawford.

ii The Chairman has been asked where wood for the bonfire should be put - best to contact the above,

the enquiry is from Pamela Chamberlain (tel 07749874753).

iii Review of Standing Orders – all agreed no revision needed.

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## 6. Section 137 LGA 1972: No new Application received.

Grant to PCC of £120 towards Churchyard Maintenance agreed at last Meeting paid and acknowledged.

## 7. Finance:

Received since last Meeting		
Date	From	£
9 Aug 17	Interest on Deposit Account	0.45
11 Sep 17	Interest on Deposit Account	0.50

Paid since last Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
16 Aug 17	NALC – Local Council Review 2017-18 sub	17.00	[-]	184

Authorised at this Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
20 Sep 17	Mrs F A Price – Clerk's half-year salary	700.00	[-]	185
	Mrs F A Price – half-year expenses	216.18	[-]	186
	Mrs M A Kimber – Internal Audit 2016-17	30.00	[-]	187
	Playsafety Limited – PF Annual Inspection	126.00	[21.00]	188
	S Barratt – reimbursement of payment for Memorial Stone on PC's behalf – PC to reclaim VAT from HMRC	375.00	[112.50]	189

The PC should have over £600 in its Current Account after these payments;  
the Clerk will transfer money from Deposit to cover cost of Fireworks and any extra Insurance.

The bill for PF grasscutting (£840) is expected in December – no VAT charged.

A new contractor will be sought for the 2018 season – see AOB below..

The Clerk will compose a fuller account of the PC's finances and distribute it in advance of the Meeting on 10 January 2018 at which the 2018-19 Precept should be set.

**8. William Breach Centenary Playing Field:** No Report received – Cllr Bowen has been unable to provide the checklist of what is needed to submit to WALC for them to inform the Insurers – he had hoped to get clarity by this Meeting but has been busy with moving house, and has resigned from the Parish Council *but see 3. above.*

**9. Planning:** No Application Received.

**10. Any Other Business:**

- Grasscutting contract : Clerk to contact Olly Coles, and possibly consult the Steeple Ashton Clerk about their arrangements. The Chairman will contact a Melksham firm .
- Cllr Mrs Lock, concerned that tractors are going very fast through the village, suggested a circular to all farmers. The Chairman and/or the Clerk will consult Cllr Seed about the best way to proceed.

There being no further business for discussion

the Meeting ended at 9.25pm

**Next Meeting 15 November**